

National Audubon Society

2003 Annual Report Form

This form may be downloaded as a Microsoft Word file or a text file from the Audubon Chapter Services Web Site at <http://www.audubon.org/local/cso/chapter-ar/> or can be sent to you via email with a request to chapter_services@audubon.org. The form may also be retyped and submitted in a different format - *there is no need to return the original form as long as you cover all of the information requested.*

For the 12 month period ending on June 30, 2003, or ___/___/___ . DATE SUBMITTED July 28, 2003

CHAPTER NAME Western Cuyahoga Audubon Society _____ S63 _____
(chapter code)

SUBMITTED BY Tom Romito _____

CHAPTER POSITION President _____

YOUR ADDRESS 4310 Bush Ave. _____
_____ Cleveland, OH 44109 _____

YOUR TELEPHONE: Day (216) 902 - 6076 Evening (216) 741 - 2352

Email address (if any): MaryAnneTomRomito@msn.com _____

Please save a copy for your chapter's files and return this completed form by August 15, 2003 to:

**Chapter Annual Reports
Chapter Services Office, National Audubon Society
Building 30, Fort Missoula Road
Missoula, MT 59804
Phone /Fax (800) 542-2748**

I. Has the Chapter's state incorporation status changed in the last year? ___ Yes _X_ No

If "Yes" was checked above: Is the Chapter now incorporated? _X_ Yes ___ No

II. Has the Chapter's federal 501(c)(3) tax-exempt status changed? ___ Yes _X_ No

If "Yes" was checked above: Is the Chapter now tax-exempt? _X_ Yes ___ No

If the Chapter is newly tax-exempt, please enclose a copy of the IRS determination letter.

III. Does your Chapter offer a Chapter-only Membership? _X_ Yes ___ No

If "Yes", please approximate the current number of Chapter-Only members: 1

Over >>>>

IV. Please attach a report on the Chapter's activities in the previous year.

- Please include accomplishments toward achieving goals outlined in your Chapter's Annual Plan for 2002-2003 as well as progress towards goals identified in a long-range plan if one exists.
- If you do not have an Annual Plan, please summarize the Chapter's accomplishments over the past year. Activities might include any of the following: local, state, national or international conservation, environmental or education projects, sponsorship of Audubon Adventures classrooms, work projects on a Chapter-owned or -managed Center or Sanctuary, membership meetings, print or electronic newsletters, Web site maintenance or development, meetings of the Chapter board of directors, field trips for members and the general public, activities of committees and programs, membership recruitment and/or retention campaigns, outreach events and unique fundraising projects.
- Please use any format that you would like and encourage committee chairs to contribute to the report if appropriate.

V. Please attach a copy of the Chapter's Annual Plan for the coming year (2003-2004 or equivalent).

- We recognize that some Chapters hold their annual planning meetings in the fall. If your Chapter has not yet completed an Annual Plan for the coming year, please indicate a date by which you anticipate your plan will be completed and sent.

Date Annual Plan Will Be Sent: _____

- An Audubon Web site has been created at www.audubon.org/local/cso/sample_chapter.html, to offer examples of Chapter Annual Plans. Please indicate below if we may share your plan with other Chapters on this site.

_____ Yes, you may include our Annual Plan on this Web site

_____ No, please do not place our Annual Plan on this Web site

VI. Please fill out the attached Financial Report Form and Chapter Leader Report Form, or submit equivalent information. If you need additional time to send the Financial Report Form, please send it separately.

VII. How could the Chapter Services Office, your State Office or other National project staff help you achieve your major goal(s) in the coming year?

__Continue the fine support Ohio Audubon is giving us, such as the visit by Jerry Tinianow and Arlene to our
__board of directors meeting on July 21. _____

VIII. Are there other areas where you would like assistance?

Thank you for completing your Chapter's Annual Report!

REVIEW OF 2002-2003 WCAS ACTIVITIES

Membership Meetings

We held meetings of the general membership monthly from September through June.

Board of Directors Meetings

The board of directors met in September and February.

Programs. The following programs occurred at our monthly membership meetings:

- September - Coyotes
- October – Hawk Mountain.
- November – Protected Areas of the Lake Erie Watershed.
- December – Volcanic Mountains of the Pacific Northwest.
- January – Winter Survival Strategies of Wildlife.
- February – Impact of Humans on Nature.
- March – Songbird Behavior during Migration.
- April – Ohio's Riparian Forests.
- May – Hawk Ridge Raptor Rehabilitation Center
- June – Annual Picnic and Plant Exchange.

Field Trips

The following field trips occurred during the year:

- September – Ohio and Erie Canal Reservation birdwalk.
- October – Sandy Ridge Metropark birdwalk.
- November – Rocky River Nature Center birdwalk.
- February – West Woods Park birdwalk.
- April – Sandy Ridge Metro Park birdwalk
- June – Bath Nature Preserve birdwalk.

Significant Chapter Developments

- Board of Directors revises chapter bylaws, July.
- Membership votes to create chapter-only membership category, December
- Chapter establishes website, February.
- Chapter establishes Planned Giving program, February.
- First electronic newsletter published, June.

Outreach Events. This year, WCAS members:

- Participated in Christmas Bird Count , December 26.
- Presented a program on bird flight, February.
- Participated in Great Backyard Bird Count, February 14-17.
- Sponsored bird ID booth at Science Olympiad, March.
- Staffed wetlands display at Rocky River Watershed Days, May 17.
- Staffed wetlands display at ODNR School Days program at Edgewater Park, May 21.

Unique Fundraising Events

- WCAS conducted a bird seed sale in collaboration with Wild Birds, Unlimited.
- We conducted raffles at general membership meetings.

Advocacy Events

- This year, Dike 14 members participated in public meetings to help plan the future of the Dike 14 Confined Disposal Facility on the Cleveland lakefront.
- Chapter members also sent postcards to Ohio senators encouraging them to vote against oil drilling in the Arctic National Wildlife Refuge.

WCAS FIVE-YEAR PLAN

Chapter Vision – To encourage an awareness and appreciation in our community of the natural world.

Chapter Mission – To educate the public about conservation of the natural world through member involvement in chapter activities and community outreach.

Membership

- Appoint a membership chairperson.

Member Involvement

- Appoint a member involvement chairperson.

Conservation

- Recognize companies in industry for environmental support.
- Support Audubon's IBA program.
- Appoint an activist to be knowledgeable about of environmental legislation and present it to the membership.

Education

- Post excerpts of Audubon Adventures material on chapter website to generate interest in the product.
- Push Audubon Adventures in annual appeal letter.

Programs

- Institute a "pay to play" concept in which members may attend workshops for a fee.
- Implement a passport program to stimulate participation in chapter activities.

Fundraising

- Promote bulb sales in the chapter newsletter.
- Hold silent auctions.

WCAS ONE-YEAR PLAN

Education

- In May 2004, send letter to members seeking support of Audubon Adventures.

Conservation

- Send letter of support to environmental judge.
- Support the Rocky River IBA as part of Ohio Audubon's Avian Inventory and Monitoring (AIM) program.

Programs

- Conduct monthly programs with scheduled speakers.
- Conduct monthly trips to birding spots in northeast Ohio.
- Plan pay-to-play workshops where people pay a fee to attend.

Fund-Raising

- Use pay-to-play workshops as fund-raising events.
- Conduct raffles at monthly meetings using Audubon items as prizes.
- Consider building an on-line store for sale of Audubon items.

Membership

- Begin passport work. Consider putting passport on the website in a .pdf format.

Member Involvement

- Send a letter to all members in August re-introducing them to the revamped WCAS.

2003 CHAPTER FINANCIAL REPORT

National Audubon Society

Chapter Name Western Cuyahoga Audubon Society

S63
(Chapter Code #)

This is a generic report intended as a general overview of the chapter's financial condition, and should not be considered a complete picture for budgetary and accounting purposes. IRS Form 990 or another similar report may be substituted for this form.

BALANCE SHEET AND STATEMENT OF REVENUES AND EXPENDITURES FOR A 12-MONTH PERIOD
FROM JULY 1, 2002 TO JUNE 30, 2003 OR FROM ___ / ___ / ___ TO ___ / ___ / ___

REVENUES

Audubon Safety Net Payment	2,535.99	
Bequests	0.00	
Grants/Contributions	275.00	
Educational Events	0.00	
Fundraising Events (raffles)	76.00	
Interest and Investments	9.08	
Sales (Specify) Cups, patches, bird seed	949.00	
Other (Specify) Chapter memberships	40.00	
Total Income		<u>3,885.07</u>

EXPENDITURES

Administration	856.83	
Newsletter/Postage/Mailing	1,146.42	
Education Programs & Events	1,493.01	
Fundraising	591.20	
Regional/State Offices/State Council	0.00	
Grants/Contributions to Others (Specify)	135.00	
Other (Specify)	0.00	
Total Expenditures		<u>4,222.46</u>

NET INCOME (OR DEFICIT) IN OPERATING FUNDS (337.39)

BEGINNING BALANCE _____

ENDING BALANCE _____

ASSETS

(Whole \$)

Cash & Equivalents (Checking, Savings, etc.)	5,940.43	
Investments (Stocks, CDs, etc.)	_____	
Accounts Receivable (Owed to Chapter)	_____	
Other (Specify)	_____	
Net Fixed Assets (Furniture, Equipment, but do not include the Value of Land or Buildings)	_____	
Total Assets		5,940.43

LIABILITIES & FUNDS BALANCES

Liabilities

Accounts Payable (Owed by Chapter)	_____	
Unearned Income (Not Credited in This Fiscal Year)	_____	
Other (Specify)	_____	
Total Liabilities		0.00

Funds

Restricted (Endowments, Scholarships, etc.)	_____	
Reserved (Committed to Specific Programs)	_____	
Unreserved (Not Committed)	_____	
Total Fund Balances		0.00

NATIONAL AUDUBON SOCIETY CHAPTER LEADER REPORT FORM

Please return this as soon as possible so your chapter leaders can be included in the National Audubon Chapter Leader database. Fill in information for all positions completely including, when available, email and FAX numbers. Please specify addresses preferred for Chapter business mailings. Everyone listed receives the Chapter Networker newsletter. Please spell out full names for addresses and cities; use Post Office two letter state abbreviations. Please type if possible. Return to: Chapter Services, Building 30 Fort Missoula Road, Missoula, MT 59804, phone/fax 800-542-2748.

Chapter Name Western Cuyahoga Audubon Society Date Submitted July 28, 2003
Chapter Permanent Address (if any) 4310 Bush Ave.
City Cleveland State OH ZIP 44109 Chapter Code S63
Chapter Office Phone if any (216) 741 - 2352 Chapter Office FAX if any (216) 741 - 8257
Chapter Web Site Address www.wcasohio.org
Chapter Contact Person Tom Romito or Mary Anne Romito

If you would like the information listed above to be placed on the Audubon Web Site and made available to anyone with access to the Web, please indicate below:

YES, Please include all the information above on the Audubon Web Site
 NO, Please do not include ANY of the Chapter information above on the Audubon Web Site
 YES, Please include the alternate information that follows on the Audubon Web Site

Chapter Address (if any) Same as above
City _____ State _____ ZIP _____
Chapter Phone (Same as above _____ Chapter FAX (Same as above _____
Chapter Web Site Address Same as above
Chapter Contact Person and Email Address Same as above

Monthly Meeting Date 1st Tuesday Annual Meeting Date December 2, 2003
Dates Officers Hold Office 06 /02 /03 to 06 /02 / 04 Form Submitted By Tom Romito

Note: To prevent duplicate mailings, please fill in all positions with an * or note appropriate substitute.

*PRESIDENT

Name: Mr. Tom Romito
Street Address: 4310 Bush Ave.
City, State, ZIP: Cleveland, OH 44109

Email: romito@wcasohio.org
Work Phone: (216) 902-6076
Home Phone: (216) 741-2352
Fax(216) 741-8279

*VICE -PRESIDENT

Name: Vacant
Street Address:
City, State, ZIP:

Email:
Work Phone:
Home Phone:
Fax:

*SECRETARY

Name: Mrs. Kit Birch
Street Address: 18889 Stony Point Dr.
City, State, ZIP: Strongsville, OH 44136

Email: None
Work Phone: None
Home Phone: (440) 238-0153
Fax:

***TREASURER**

Name: Mrs. Mary Anne Romito
Street Address: 4310 Bush Ave.
City, State, ZIP: Cleveland, OH 44109

Email: romito@wcasohio.org
Work Phone: None
Home Phone: (216) 741-2352
Fax(216) 741-8279

***MEMBERSHIP- CHAPTER CHANGE REPORT
(POSITION NECESSARY FOR MEMBERSHIP UPDATES)**

Name: Send to Mary Anne Romito
Street Address:
City, State, ZIP:

Email:
Work Phone:
Home Phone:
Fax:

***MEMBERSHIP PROMOTION**

Name: Vacant
Street Address:
City, State, ZIP:

Email:
Work Phone:
Home Phone:
Fax:

***NEWSLETTER EDITOR**

Name: Ralph Siegenthaler
Street Address: 9790 Riverwood Lane
City, State, ZIP:Chagrin Falls, OH 44023

Editor@wcasohio.org
Work Phone: (440) 564-5375
Home Phone: (440) 543-6815
Fax(440) 543-6574

***CONSERVATION CHAIR**

Name: Mary Jo Lakner-Segal
Street Address: 10909 Clifton
City, State, ZIP: Cleveland, OH 44102

Email: mjconservation@wcasohio.org
Work Phone: None
Home Phone: (216) 281-5113
Fax:

***PROGRAM CHAIR**

Name: Mrs. Nancy Howell
Street Address: 19340 Fowles Rd.
City, State, ZIP: Middleburg Hts, OH 44130

Email: nhowell@wcasohio.org
Work Phone:
Home Phone: (440) 891-1710
Fax:

EDUCATION CHAIR

Name: Mrs. Nancy Howell
Street Address:
City, State, ZIP:

Email:
Work Phone:
Home Phone:
Fax:

FIELD TRIP CHAIR

Name: Mrs. Nancy Howell
Street Address:
City, State, ZIP:

Email:
Work Phone:
Home Phone:
Fax:

PUBLICITY CHAIR

Name: Mr. / Ms..
Street Address:
City, State, ZIP:

Email:
Work Phone:
Home Phone:
Fax:

ELECTRONIC COMMUNICATIONS CHAIR

Name: Mr. / Ms.
Street Address:
City, State, ZIP:

Email:
Work Phone:
Home Phone:
Fax:

****BOARD MEMBER**

Name: Mr. Andy Hohenbrink
Street Address: 27025 Osborn
City, State, ZIP: Bay Village, OH 44140

Email: andy@scasohio.org
Work Phone:
Home Phone: (440) 808-1922
Fax:

****BOARD MEMBER**

Name: Mr. Jason Kassouf
Street Address: 12048 Meadowbrook Dr.
City, State, ZIP: Parma Hts, OH 44130

Email: jkassouf@earthlink.net
Work Phone:
Home Phone: (440) 669-0688
Fax:

BIRD SEED SALE CHAIR (IF ONE)

Name: Mr. / (Ms.) **TERRI MARTINOLIK**
Street Address:
City, State, ZIP:

Email:
Work Phone: (216) 231-4600/3291
Home Phone: (440) 243-4536
Fax:

AUDUBON ADVENTURES (IF NOT ED CHAIR)

Name: Mr. / Ms.
Street Address:
City, State, ZIP:

Email:
Work Phone:
Home Phone:
Fax:

BIRDATHON COORDINATOR (IF ONE)

Name: Mr. / Ms.
Street Address:
City, State, ZIP:

Email:
Work Phone:
Home Phone:
Fax:

CHAPTER STAFF

Name: Mr. / Ms.
Street Address:
City, State, ZIP:

Email:
Full Title:
Work Phone:
Fax:

**** Only add individuals as Board members if not listed elsewhere on the form. Please add more Board members or individuals with other positions below or on a separate sheet if needed. Also, please list any additional part or full time chapter staff members below.**

ADDITIONAL POSITION OR STAFF (w/title):

Name: Mr. / Ms.
Street Address:
City, State, ZIP:

Email:
Work Phone:
Home Phone:
Fax:

ADDITIONAL POSITION OR STAFF (w/title):

Name: Mr. / Ms.
Street Address:
City, State, ZIP:

Email:
Work Phone:
Home Phone:
Fax:

ADDITIONAL POSITION OR STAFF (w/title):

Name: Mr. / Ms.
Street Address:
City, State, ZIP:

Email:
Work Phone:
Home Phone:
Fax: