National Audubon Society
2003 Annual Report Form

This form may be downloaded as a Microsoft Word file or a text file from the Audubon Chapter Services Web Site at http://www.audubon.org/local/cso/chapter-ar/or can be sent to you via email with a request to chapter_services@audubon.org. The form may also be retyped and submitted in a different format - there is no need to return the original form as long as you cover all of the information requested.

For the 12 month period ending on June 30, 2003, or __/__/__. DATE SUBMITTED July 28, 2003

CHAPTER NAME __Western Cuyahoga Audubon Society_________ S63 ______ (chapter code)

SUBMITTED BY ___Tom Romito______________________________

CHAPTER POSITION ___President______________________________

YOUR ADDRESS ___4310 Bush Ave______________________________

___________________________Cleveland, OH 44109______________________________

YOUR TELEPHONE: Day (_216_) 902__ - _6076_______ Evening (_216_) 741__ - _2352_____

Email address (if any): __MaryAnneTomRomito@msn.com______________________________

Please save a copy for your chapter's files and return this completed form by August 15, 2003 to:

Chapter Annual Reports
Chapter Services Office, National Audubon Society
Building 30, Fort Missoula Road
Missoula, MT 59804
Phone /Fax (800) 542-2748

I. Has the Chapter's state incorporation status changed in the last year? ___ Yes ___X__ No

If "Yes" was checked above: Is the Chapter now incorporated? ___X__ Yes ___ No

II. Has the Chapter's federal 501(c)(3) tax-exempt status changed? ___ Yes ___X__ No

If "Yes" was checked above: Is the Chapter now tax-exempt? ___X__ Yes ___ No

If the Chapter is newly tax-exempt, please enclose a copy of the IRS determination letter.

III. Does your Chapter offer a Chapter-only Membership? ___X__ Yes ___ No

If "Yes", please approximate the current number of Chapter-Only members: ___1_________

Over >> >> >> >>
IV. Please attach a report on the Chapter's activities in the previous year.

- Please include accomplishments toward achieving goals outlined in your Chapter's Annual Plan for 2002-2003 as well as progress towards goals identified in a long-range plan if one exists.

- If you do not have an Annual Plan, please summarize the Chapter's accomplishments over the past year. Activities might include any of the following: local, state, national or international conservation, environmental or education projects, sponsorship of Audubon Adventures classrooms, work projects on a Chapter-owned or -managed Center or Sanctuary, membership meetings, print or electronic newsletters, Web site maintenance or development, meetings of the Chapter board of directors, field trips for members and the general public, activities of committees and programs, membership recruitment and/or retention campaigns, outreach events and unique fundraising projects.

- Please use any format that you would like and encourage committee chairs to contribute to the report if appropriate.

V. Please attach a copy of the Chapter's Annual Plan for the coming year (2003-2004 or equivalent).

- We recognize that some Chapters hold their annual planning meetings in the fall. If your Chapter has not yet completed an Annual Plan for the coming year, please indicate a date by which you anticipate your plan will be completed and sent.
  Date Annual Plan Will Be Sent: ________________________________

- An Audubon Web site has been created at www.audubon.org/local/cso/sample_chapter.html, to offer examples of Chapter Annual Plans. Please indicate below if we may share your plan with other Chapters on this site.
  ________ Yes, you may include our Annual Plan on this Web site
  ________ No, please do not place our Annual Plan on this Web site

VI. Please fill out the attached Financial Report Form and Chapter Leader Report Form, or submit equivalent information. If you need additional time to send the Financial Report Form, please send it separately.

VII. How could the Chapter Services Office, your State Office or other National project staff help you achieve your major goal(s) in the coming year?

__ Continue the fine support Ohio Audubon is giving us, such as the visit by Jerry Tinianow and Arlene to our __ board of directors meeting on July 21.

VIII. Are there other areas where you would like assistance?

______________________________________________________________

Thank you for completing your Chapter’s Annual Report!

Page 2
REVIEW OF 2002-2003 WCAS ACTIVITIES

Membership Meetings

We held meetings of the general membership monthly from September through June.

Board of Directors Meetings

The board of directors met in September and February.

Programs. The following programs occurred at our monthly membership meetings:

- September - Coyotes
- October – Hawk Mountain.
- November – Protected Areas of the Lake Erie Watershed.
- December – Volcanic Mountains of the Pacific Northwest.
- February – Impact of Humans on Nature.
- March – Songbird Behavior during Migration.
- April – Ohio’s Riparian Forests.
- May – Hawk Ridge Raptor Rehabilitation Center
- June – Annual Picnic and Plant Exchange.

Field Trips

The following field trips occurred during the year:

- September – Ohio and Erie Canal Reservation birdwalk.
- October – Sandy Ridge Metropark birdwalk.
- November – Rocky River Nature Center birdwalk.
- February – West Woods Park birdwalk.
- April – Sandy Ridge Metro Park birdwalk
- June – Bath Nature Preserve birdwalk.
Significant Chapter Developments

- Board of Directors revises chapter bylaws, July.
- Membership votes to create chapter-only membership category, December
- Chapter establishes website, February.
- Chapter establishes Planned Giving program, February.
- First electronic newsletter published, June.

Outreach Events. This year, WCAS members:

- Participated in Christmas Bird Count, December 26.
- Presented a program on bird flight, February.
- Participated in Great Backyard Bird Count, February 14-17.
- Sponsored bird ID booth at Science Olympiad, March.
- Staffed wetlands display at Rocky River Watershed Days, May 17.
- Staffed wetlands display at ODNR School Days program at Edgewater Park, May 21.

Unique Fundraising Events

- WCAS conducted a bird seed sale in collaboration with Wild Birds, Unlimited.
- We conducted raffles at general membership meetings.

Advocacy Events

- This year, Dike 14 members participated in public meetings to help plan the future of the Dike 14 Confined Disposal Facility on the Cleveland lakefront.
- Chapter members also sent postcards to Ohio senators encouraging them to vote against oil drilling in the Arctic National Wildlife Refuge.
WCAS FIVE-YEAR PLAN

Chapter Vision – To encourage an awareness and appreciation in our community of the natural world.

Chapter Mission – To educate the public about conservation of the natural world through member involvement in chapter activities and community outreach.

Membership

- Appoint a membership chairperson.

Member Involvement

- Appoint a member involvement chairperson.

Conservation

- Recognize companies in industry for environmental support.

- Support Audubon’s IBA program.

- Appoint an activist to be knowledgeable about of environmental legislation and present it to the membership.

Education

- Post excerpts of Audubon Adventures material on chapter website to generate interest in the product.

- Push Audubon Adventures in annual appeal letter.

Programs

- Institute a “pay to play” concept in which members may attend workshops for a fee.

- Implement a passport program to stimulate participation in chapter activities.

Fundraising

- Promote bulb sales in the chapter newsletter.

- Hold silent auctions.
WCAS ONE-YEAR PLAN

Education

- In May 2004, send letter to members seeking support of Audubon Adventures.

Conservation

- Send letter of support to environmental judge.

- Support the Rocky River IBA as part of Ohio Audubon's Avian Inventory and Monitoring (AIM) program.

Programs

- Conduct monthly programs with scheduled speakers.

- Conduct monthly trips to birding spots in northeast Ohio.

- Plan pay-to-play workshops where people pay a fee to attend.

Fund-Raising

- Use pay-to-play workshops as fund-raising events.

- Conduct raffles at monthly meetings using Audubon items as prizes.

- Consider building an on-line store for sale of Audubon items.

Membership

- Begin passport work. Consider putting passport on the website in a .pdf format.

Member Involvement

- Send a letter to all members in August re-introducing them to the revamped WCAS.
2003 CHAPTER FINANCIAL REPORT
National Audubon Society

Chapter Name: Western Cuyahoga Audubon Society
(Chapter Code #)

This is a generic report intended as a general overview of the chapter's financial condition, and should not be considered a complete picture for budgetary and accounting purposes. IRS Form 990 or another similar report may be substituted for this form.

BALANCE SHEET AND STATEMENT OF REVENUES AND EXPENDITURES FOR A 12-MONTH PERIOD FROM JULY 1, 2002 TO JUNE 30, 2003 OR FROM _/_ /
TO _/_/___.

REVENUES
- Audubon Safety Net Payment: 2,535.99
- Bequests: 0.00
- Grants/Contributions: 275.00
- Educational Events: 0.00
- Fundraising Events (raffles): 76.00
- Interest and Investments: 9.08
- Sales (Specify): Cups, patches, bird seed: 949.00
- Other (Specify): Chapter memberships: 40.00

Total Income: 3,885.07

EXPENDITURES
- Administration: 856.83
- Newsletter/Postage/Mailing: 1,146.42
- Education Programs & Events: 1,493.01
- Fundraising: 591.20
- Regional/State Offices/State Council: 0.00
- Grants/Contributions to Others (Specify): 135.00
- Other (Specify): 0.00

Total Expenditures: 4,222.46

NET INCOME (OR DEFICIT) IN OPERATING FUNDS
-(337.39)_

BEGINNING BALANCE

ENDING BALANCE

ASSETS (Whole $)
- Cash & Equivalents (Checking, Savings, etc.): 5,940.43
- Investments (Stocks, CDs, etc.)
- Accounts Receivable (Owed to Chapter)
- Other (Specify)
- Net Fixed Assets (Furniture, Equipment, but do not include the Value of Land or Buildings)

Total Assets: 5,940.43

LIABILITIES & FUNDS BALANCES

Liabilities
- Accounts Payable (Owed by Chapter)
- Unearned Income (Not Credited in This Fiscal Year)
- Other (Specify)

Total Liabilities: 0.00

Funds
- Restricted (Endowments, Scholarships, etc.)
- Reserved (Committed to Specific Programs)
- Unreserved (Not Committed)

Total Fund Balances: 0.00
Please return this as soon as possible so your chapter leaders can be included in the National Audubon Chapter Leader database. Fill in information for all positions completely including, when available, email and FAX numbers. Please specify addresses preferred for Chapter business mailings. Everyone listed receives the Chapter Networker newsletter. Please spell out full names for addresses and cities; use Post Office two letter state abbreviations. Please type if possible. Return to: Chapter Services, Building 30 Fort Missoula Road, Missoula, MT 59804, phone/fax 800-542-2748.

Chapter Name: Western Cuyahoga Audubon Society
Chapter Permanent Address (if any) _4310 Bush Ave.
City _Cleveland __________ State _OH_ ZIP _44109_ Chapter Code _S63_
Chapter Office Phone if any _ (216) 741 _2352_ Chapter Office FAX if any _ (216) 741 _8257_
Chapter Web Site Address _www.wcasohio.org_
Chapter Contact Person _Tom Romito or Mary Anne Romito_

If you would like the information listed above to be placed on the Audubon Web Site and made available to anyone with access to the Web, please indicate below:

____X____ YES, Please include all the information above on the Audubon Web Site

_____ NO, Please do not include ANY of the Chapter information above on the Audubon Web Site

____X____ YES, Please include the alternate information that follows on the Audubon Web Site

Chapter Address (if any) _Same as above________________________
City __________________________ State __________ ZIP __________
Chapter Phone ( Same as above______ Chapter FAX (Same as above_________
Chapter Web Site Address _Same as above________________________
Chapter Contact Person and Email Address _Same as above_________

Monthly Meeting Date _1st_ Tuesday __________ Annual Meeting Date _December 2, 2003________
Dates Officers Hold Office 06/02/03 to 06/02/04 Form Submitted By _Tom Romito_

Note: To prevent duplicate mailings, please fill in all positions with an * or note an appropriate substitute.

*PRESIDENT
Name: Mr. Tom Romito
Street Address: 4310 Bush Ave.
City, State, ZIP: Cleveland, OH 44109

Email: romito@wcsahio.org
Work Phone: (216) 902-6076
Home Phone: (216) 741-2352
Fax(216) 741-8279

*VICE-PRESIDENT
Name: Vacant
Street Address:
City, State, ZIP:

Email: 
Work Phone: 
Home Phone: 
Fax: 

*SECRETARY
Name: Mrs. Kit Birch
Street Address: 18889 Stony Point Dr.
City, State, ZIP: Strongsville, OH 44136

Email: None
Work Phone: None
Home Phone: (440) 238-053
Fax: 

*TREASURER
Name: Mrs. Mary Anne Romito
Street Address: 4310 Bush Ave.
City, State, ZIP: Cleveland, OH 44109

Email: romito@wcasohio.org
Work Phone: None
Home Phone: (216) 741-2352
Fax: (216) 741-8279

*MEMBERSHIP- CHAPTER CHANGE REPORT
(POSITION NECESSARY FOR MEMBERSHIP UPDATES)
Name: Send to Mary Anne Romito
Street Address:
City, State, ZIP:

*MEMBERSHIP PROMOTION
Name: Vacant
Street Address:
City, State, ZIP:

*NEWSLETTER EDITOR
Name: Ralph Siegenthaler
Street Address: 9790 Riverwood Lane
City, State, ZIP: Chagrin Falls, OH 44023

Email: NewsletterEditor@wcasohio.org
Work Phone: (440) 564-5375
Home Phone: (440) 543-6815
Fax: (440) 543-6574

*CONSERVATION CHAIR
Name: Mary Jo Lakner-Segal
Street Address: 10909 Clifton
City, State, ZIP: Cleveland, OH 44102

Email: mjconservation@wcasohio.org
Work Phone: None
Home Phone: (216) 281-5113
Fax:

*PROGRAM CHAIR
Name: Mrs. Nancy Howell
Street Address: 19340 Fowles Rd.
City, State, ZIP: Middleburg Hts, OH 44130

Email: nhowell@wcasohio.org
Work Phone:
Home Phone: (440) 891-1710
Fax:

EDUCATION CHAIR
Name: Mrs. Nancy Howell
Street Address:
City, State, ZIP:

Email:
Work Phone:
Home Phone:
Fax:

FIELD TRIP CHAIR
Name: Mrs. Nancy Howell
Street Address:
City, State, ZIP:

Email:
Work Phone:
Home Phone:
Fax:

PUBLICITY CHAIR
Name: Mr. / Ms.
Street Address:
City, State, ZIP:

Email:
Work Phone:
Home Phone:
Fax:

ELECTRONIC COMMUNICATIONS CHAIR
Name: Mr. / Ms.
Street Address:
City, State, ZIP:

Email:
Work Phone:
Home Phone:
Fax:
**BOARD MEMBER**  
Name: Mr. Andy Hohenbrink  
Street Address: 27025 Osborn  
City, State, ZIP: Bay Village, OH 44140  
Email: andy@scasohio.org  
Work Phone:  
Home Phone: (440) 808-1922  
Fax: 

**BOARD MEMBER**  
Name: Mr. Jason Kassouf  
Street Address: 12048 Meadowbrook Dr.  
City, State, ZIP: Parma Hts, OH 44130  
Email: jkassouf@earthlink.net  
Work Phone:  
Home Phone: (440) 669-0688  
Fax: 

BIRD SEED SALE CHAIR (IF ONE)  
Name: Mr. /Ms.  
Street Address:  
City, State, ZIP:  
Email:  
Work Phone:  
Home Phone:  
Fax: 

AUDUBON ADVENTURES (IF NOT ED CHAIR)  
Name: Mr. /Ms.  
Street Address:  
City, State, ZIP:  
Email:  
Work Phone:  
Home Phone:  
Fax: 

BIRDATHON COORDINATOR (IF ONE)  
Name: Mr. /Ms.  
Street Address:  
City, State, ZIP:  
Email:  
Work Phone:  
Home Phone:  
Fax: 

CHAPTER STAFF  
Name: Mr. /Ms.  
Street Address:  
City, State, ZIP:  
Email:  
Full Title:  
Work Phone:  
Home Phone:  
Fax: 

** Only add individuals as Board members if not listed elsewhere on the form. Please add more Board members or individuals with other positions below or on a separate sheet if needed. Also, please list any additional part or full time chapter staff members below. **

ADDITIONAL POSITION OR STAFF (w/title):  
Name: Mr. /Ms.  
Street Address:  
City, State, ZIP:  
Email:  
Work Phone:  
Home Phone:  
Fax: 

ADDITIONAL POSITION OR STAFF (w/title):  
Name: Mr. /Ms.  
Street Address:  
City, State, ZIP:  
Email:  
Work Phone:  
Home Phone:  
Fax: 

ADDITIONAL POSITION OR STAFF (w/title):  
Name: Mr. /Ms.  
Street Address:  
City, State, ZIP:  
Email:  
Work Phone:  
Home Phone:  
Fax: