

Audubon

2007-2008 Chapter Annual Report Form

This form is available in electronic format at <http://www.audubon.org/local/businessAndSupport.html>.
Please save a copy for your Chapter's files and return this completed report by August 15, 2008 to:

Audubon Ohio, 692 N. High St., #303, Columbus, OH 43215
Phone: 614-224-3303, Fax: 614-224-3305, Email: Ohio@audubon.org

For the 12 month period ending on June 30, 2008, or 08/31/08. Date Submitted: October 9, 2008

Chapter Name: Western Cuyahoga Audubon Society _____ Chapter Code: S63 _____

Submitted By (*Name/Position*): Tom Romito, President _____

Your Address (*City, State, ZIP*): 4310 Bush Ave., Cleveland, OH 44109 _____

Your Email Address: tomromito@ameritech.net _____

Your Day Phone 216-741-2352 _____ Your Evening Phone: 216-741-2352 _____

Please include the following sections in your report. The Questionnaire and Chapter Leader Report Form must both be received before baseline funding can be paid. If the Financial Report and Annual Plan are to be sent separately, please indicate the date by which they will be sent. In order to receive baseline funding this year, the final deadline for all materials is December 31, 2008.

	√ Sent	Or date to be sent
2007-8 Chapter Status and Activities Questionnaire	X	
2007-8 Chapter Financial Report for Previous Year*	X	/ /
2008-9 Current Chapter Leader Report*	X	
2008-9 Chapter Annual Plan (<i>please include as attachment</i>)	X	/ /

** Please feel free to substitute this information in an alternate format.*

Audubon 2007-2008 Chapter Questionnaire

(Check box that applies, or provide #'s)

CHAPTER STATUS

Has the Chapter's **state incorporation status** changed in the last year?

- If yes, is the Chapter newly incorporated?

Does the Chapter have **501(c)(3) tax-exempt status**?

- If "Don't Know," does the Chapter need help checking?

If the Chapter is newly tax-exempt, please attach a copy of the IRS determination letter.

Does the Chapter offer a **Chapter membership** separate from NAS membership?

- If "Yes," please estimate the current number of separate Chapter members :

Did your Chapter operate under a **strategic plan** during the past year?

Does the Chapter have **one or more paid staff**? If so, how many?

Yes	No	#
<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	46
<input checked="" type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	

CHAPTER ACTIVITIES

With respect to people who **volunteered time** for your Chapter (inc. the board):

- About how many people volunteered to do at least one activity over the year?
- About how many total hours do you estimate your volunteers provided?

How many **monthly/evening programs** did your Chapter offer last year?

- On average, how many people attended each program?
- What was the highest attendance?
- What was the lowest attendance?

How many **field trips** did the Chapter conduct last year?

- On average, about how many people attended each field trip?
- What was the highest attendance?
- What was the lowest attendance?

How many **newsletter issues in print** did the Chapter publish last year?

How many **electronic newsletter issues** did the Chapter publish last year?

Did the Chapter sponsor **Audubon Adventures classrooms**? If so, how many?

Did the Chapter offer or participate in the following **educational programs**:

In-school programs? If so, how many?

Junior Audubon Club or after-school program?

Field trips for school classes? If so, how many?

Teacher training activities, programs or workshops? If so, how many?

Classes or field activities at a Center (Audubon or other)?

Scholarships to a nature camp? If so, how many?

Did the Chapter offer one or more **beginning birding classes** last year?

Does the Chapter own or manage one or more **sanctuaries**?*

Does the Chapter own or manage an **education center**?*

Does the Chapter support an **Audubon Center or one run by another entity**?*

*If yes, **please note individual site name, location and acreage** separately.

Did the Chapter engage in **education or land stewardship** on:

- Important Bird Area? (If yes, please name below)

IBA name(s): Rocky River (East Branch) _____

- Other site (i.e. public park or refuge)? (If yes, please name below)

Site name(s): _____

Does the Chapter offer **sales of bird-/birding-related items** (books, plants, etc)?

Has the Chapter **created original items for sale** (hat, patch, site guides, etc)?

If yes, please note item(s):_T-shirts_____

Did the Chapter sponsor or participate in any **outreach events**? (check all that apply):

Birding Festival JJ Audubon's Birthday Event Other IBA presentations _____

Earth Day Event International Migratory Bird Day

In which of the following **citizen science programs** did the Chapter participate? (check all that apply)

Christmas Bird Count Bioblitz or Biodiversity Inventory

Great Backyard Bird Count Other IBA survey _____

Yes	No	#
		60
		8000
		10
		30
		50
		20
		12
		20
		30
		10
		4
		4
X		10
	X	
	X	
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X		
	X	
X		
X		
X		

Did your Chapter offer **awards** last year?

	X	

Has the Chapter engaged in any **activities in Latin America or the Caribbean?**

- Sponsored a **birding trip** to Latin America or the Caribbean (LA/C)?
- **Provided funds** for a LA/C conservation organization's activities?
- Provided **binoculars or bird books** to a LA/C organization?
- Other: _____

	X	
	X	
	X	
	X	

Were **articles on public policy issues** included in the Chapter newsletter?

Does the Chapter maintain a **phone tree or email network** for policy issues?

Did Chapter members **contribute Letters to the Editor** on policy issues?

Did Chapter members **meet with elected officials** on policy issues?

Did your Chapter participate in a **State Council Meeting or Assembly** last year?

Please **note two top local policy issues** for the Chapter (or add more separately):

- 1) Land conservation
- 2) Wind power

Please **note two top state policy issues** for the Chapter (or add more separately):

- 1) Great Lakes protection
- 2) Conservation education

X		
X		
	X	
	X	
X		

Did the Chapter engage in any of the following **national policy issues?** (check all that apply)

- Global Warming
- Wind Power/Energy
- Bird Conservation/Funding
- Invasive Species
- Endangered Species
- Farm Bill
- International Family Planning
- Alaska Land Protection
- Clean Water Act/Wetlands
- Ecosystem Restoration (Everglades/Long Island Sound/Great Lakes)
- Other _____

Did the Chapter engage in any of the following **fundraising activities?** (check all that apply)

- Seed Sale
- Birdathon
- Annual Appeal
- Grant Applications
- Audubon Collaborative Funding Grant
- Other Silent auction, coffee sale

Please briefly list up to three of the Chapter's top accomplishments, based on your annual plan for the past year:

1. Completed Year 3 of a five-year survey of the Rocky River IBA.
2. Conduct outreach presentations to local community service organizations.
3. Raised \$7,100 in earned income.

Please briefly list up to three of the Chapter's top goals in your annual plan for the coming year:

1. Conduct Year 4 of the IBA survey.
2. Continue educational outreach to local communities.
3. Continue fund-raising.

How could the State Office and program, your nearest Center, the Chapter Services Office and/or national headquarters and programs help you achieve your major goal(s) in the coming year?

Publicize our IBA accomplishments statewide and nationally. _____

Are there other areas where you would like assistance?

None _____

Please provide any additional details about the Chapter's activities in an attached document. And please don't forget to include the Annual Plan for 2008-2009. Thank you for completing your Chapter's Annual Report!

2007-2008 CHAPTER FINANCIAL REPORT

Chapter Name Western Cuyahog Audubon Society

Chapter Code #S63

This is a generic report intended as a general overview of the chapter's financial condition, and should not be considered a complete picture for budgetary and accounting purposes. **IRS Form 990 or another similar report may be substituted for this form.**

BALANCE SHEET AND STATEMENT OF REVENUES AND EXPENDITURES FOR A 12-MONTH PERIOD
FROM JULY 1, 2007 TO JUNE 30, 2008 OR FROM 08/31/07 TO 09/01/08.

REVENUES

Audubon Baseline Funding	2,583	
Audubon Collaborative Funding	1,500	
Audubon Membership Incentive Payments		
Additional Chapter Membership Revenue	2,945	
Bequests		
Grants/Contributions	1,387	
Educational Events		
Fundraising Events	3,725	
Interest and Investments		
Sales (Specify)	491	
Other (Specify)	165	
Total Income		12,796

EXPENDITURES

Administration	956	
Newsletter/Postage/Mailing	3,745	
Education Programs & Events	1,824	
Conservation Project Expenses	2,435	
Fundraising	564	
Regional/State Offices/State Council	100	
Grants/Contributions to Others (Specify)	400	
Other (Specify)	686	
Total Expenditures		10,710

NET INCOME (OR DEFICIT) IN OPERATING FUNDS

2,086 _____

BEGINNING BALANCE

12,758 _____

ENDING BALANCE

14,844 _____

ASSETS

(Whole \$)

Cash & Equivalents (Checking, Savings, etc.)	14,844	
Investments (Stocks, CDs, etc.)		
Accounts Receivable (Owed to Chapter)		
Other (Specify)		
Net Fixed Assets (Furniture, Equipment only)		
Total Assets		14,844 _____

LIABILITIES & FUNDS BALANCE

Liabilities

Accounts Payable (Owed by Chapter)		
Unearned Income (Not Credited in This Fiscal Year)		
Other (Specify)		
Total Liabilities		_____

Funds

Restricted (Endowments, Scholarships, etc.)		
Reserved (Committed to Specific Programs)	7727	
Unreserved (Not Committed)	7117	
Total Funds Balance		14,844 _____

(Assets = Liabilities + Fund Balance)

2008-2009 CHAPTER ANNUAL PLAN

Chapter Name Western Cuyahoga Audubon Society Chapter Code #S63

Please use this optional form to report the Chapter's Annual Plan for the coming year, or substitute your plan in any other format.

What are the Chapter's major goals for the coming year?

1. Conduct Year 4 of the 5-year Rocky River IBA survey.
2. Conduct educational outreach activities to communities related to the IBA survey.
3. Raise \$10,000 more than last year.

How will the Chapter accomplish these goals? What are the primary actions or activities that will take place?

1. Conduct Year 4 of the five-year Rocky River IBA survey.
 - a. Reflag 62 points on the ground for point counts.
 - b. Retest observers for point counts.
 - c. Conduct point counts.
 - d. Tabulate and analyze data and incorporate them into a four-year trend.
2. Conduct educational presentations to local communities related to the IBA survey.
 - a. Schedule talks with community service organizations.
 - b. Acquire audio-visual equipment.
 - c. Conduct talks from January through May.
3. Raise \$10,000 more than last year.
 - a. Conduct the third annual 31-mile Ultrawalk through the IBA.
 - b. Apply for inclusion in the Greater Cleveland Combined Federal Campaign.
 - c. Conduct annual appeal.
 - d. Conduct silent auction at Christmas potluck dinner and annual meeting.
 - e. Sell Audubon shade-grown coffee at monthly membership meetings.
 - f. Continue to seek grants to fund IBA Coordinator's salary.
 - g. Solicit donations at presentations to community service organizations.

Is the Chapter considering applying for a collaborative funding grant to help achieve one or more goals?

 X Yes No

How else could the State Office and program, your nearest Center, the Chapter Services Office and/or national headquarters and programs help you achieve these goals?

Publicize our IBA program statewide and nationally. _____

If you'd like a planning resource, the "Guide to Chapter Planning" is available online at http://www.audubon.org/local/cso/pdf/Final_Planning_Guide10_10_01.pdf